

CONDUCT OF DRAW FOR LOTS
JAIPUR PHASE-II PROJECT

1. **Date, Time and Venue.** The draw for DUs and parkings for Jaipur Phase-II project will be conducted on 29 Oct 2020 at Project site. The draw will be conducted in two parts to accommodate maximum participants. The schedule are as follows :-

Event	Time	Remarks
Draw of lots for Dwelling Units and Parking.	1000 hrs	(Officers Category)
Draw of lots for Dwelling Units and Parking.	1400hrs	(Airmen / Sailors Category)

2. **Physical Presence.** View restriction imposed for large gathering due to Covid-19, allottees are requested not to bring family Members. However they may visit the site / allotted DU with their family members on subsequent days.
3. **Nomination of Independent members.** One independent draw committee member each from IAF/Navy, will be available day prior to the draw for checking and sealing of 'matkas' and on the day of the draw for conducting draw.
4. **Seating Arrangements.** Seating arrangements are to be made using plastic moulded/suitable chairs in stilt over. The seating arrangements should cater for all the allottees. Adequate lighting is to be ensured in each section of draw area. Separate arrangements for draw for Officers category are to be made. The same shall be used for Airmen/ Sailors Category (B1 & B-II). Each section should have three tables – two for matkas and one for committee members and staff detailed for the draw (3-4 members) as given below: -

Category	Tables	Matkas Qty	Staff	In-Charge
A	3	2		
B-I	2	2		
B-II	2	2		

5. **PA System.** PA system announcement is to be provided with 2 mikes for presentation. Battery back-up supply is to be provided for the PA system.
6. **Display Boards.** Suitable display boards indicating the layout of flats block-wise and parkings are also to be put up.

7. **Light Refreshments and Drinking water.** Arrangements are to be made for serving light refreshments and drinking water to allottees during the course of draw of lots in both parts. These arrangements are to be made by PD in consultation with AFNHB HQ.
8. **Toilet Facilities / Arrangements.** Are to be made separately for ladies and gents attending the draw.
9. **Parking Arrangements.** Parking arrangements are to be made for the allottees attending the draw.
10. **Photographic Cover.** Arrangements are also to be made for videography and photography of the events.
11. **Boarding/Lodging.** Coordination is to be done for boarding/lodging and transport arrangements for the outstation staff and officers.
12. **Finances.** Efforts are to be made to minimize the expenditure. Estimated expenditure to be incurred with breakdown is to be forwarded for prior approval in principle.
13. **Formation of Society/ RWA.** Due to Covid-19 restrictions on large gathering , it is not possible to hold election physically. However, election shall be held through emails at a later date.
14. **Marking of Parking Lot.** Respective car parking are to be marked on ground for the convenience of allottee.
15. **Numbering of Dwelling Units.** Number of DU marked with respective number for identification.
16. These orders are not exhaustive and any other arrangements as considered necessary are to be made for conducting the draw in a service like manner befitting the AFNHB. These orders have the approval of the DG.



(DK Swain)
Captain (IN)
General Manager (Admin)
For Director General

Distribution – Project Director
AFNHB Jaipur Phase-II

Internal

GMF

DGM(Lgl)

Reception

Website.

For info: PA/DG